

External Collection Tin Volunteer (Reference No: 051506)

Location: Roles available in surrounding areas of Barts, Royal London, Newham, Whipps Cross and Mile End Hospitals.

Role Type: Volunteer - visiting small businesses, sports and leisure organisations, retail, drink and food outlets to secure locations for our static unmanned collection tins

Commitment: Minimum of 1 day (2 half days) per week

Duration: Ongoing

Requirements: You will need to attend an induction morning at the Charity's Head Office opposite Barts Hospital, a training and information programme run by Barts Health NHS Trust and a site visit to the Hospital your role will support. You need to be fit enough to walk around the local area, sociable and diplomatic, able to build relationships with business owners and organisation contacts. You must be organised, keep records of collection points, contacts, tin numbers and dates.

Responsibilities: Your role will encompass the following responsibilities:

- Approaching small businesses, cafes, bars, restaurants and shops
- Approaching leisure, entertainment and sports facilities
- Managing the distribution and collection of tins in a timely manner
- Act as the main point of contact for collection tins in your area
- Keep detailed records of locations, tin numbers and dates
- Take full tins to cashiers office at local hospital or charity head office
- Identify additional opportunities for Barts Charity to fundraise or promote the hospital and community services of Barts NHS Trust

Opportunities: The role is a varied and active one, involving relationship building, promotional and organisational skills. Barts Charity supports the work of Barts Health NHS Trust, the largest trust in the UK, so the role will offer you insights into the NHS and how it functions on a day-to-day basis. It is sociable, but will require planning and forward-thinking, especially when visiting busy wards and staff.

Notes: You will be given a full overview of Barts Charity and how we work to support Barts Health NHS Trust, patients and their families, with special attention focused on the Community and Events fundraising programme.
This role would suit someone semi/fully retired, looking to return to work after time away from employment or someone looking to learn about the charity sector.
Expenses will be reimbursed in line with standing practice, with additional reimbursement needing to be agreed in advance.
You will not be expected to store cash or cheques at home.
You will be given full support by the fundraising team, with someone on hand to field enquiries during office hours – 8am to 6pm

Please contact:

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(Community Manager)

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